



Board of Trustees Meeting Minutes August 22, 2019

Attendance:

- **Board:** Dan Rufo, Janel Work, Greg Scott, Monica Reynolds, Elizabeth Falcone, Sujaya Narahari (telephonically), Mark Grenier.
- **School:** Carol Shaeffer, Gina Guarino-Bulli, Christine Herman
- **Public:** None

Board Meeting

Call to order – D.Rufo called the meeting to order at 6:41 PM

1. Announcement that Executive Session was held on June 20, 2019 regarding real estate issues. Request for vote/ recommended Board Action will be made during new business.
2. Public Comment - No public in attendance.
3. Opening Statements
 - a. D.Rufo - Welcome Back to School.
4. Review and Accept Prior Board Minutes
 - a. Motion to Approve Meeting Minutes from June 20, 2019 Meeting made by E.Falcone; Seconded by J.Work. All in favor; None opposed. **Motion Carries.**
 - b. Motion to Approve Meeting Minutes from July 23, 2019 Meeting made by E.Falcone - Seconded by M. Greiner. All in favor; None opposed. **Motion Carries.**
5. Academy Council Update - None
6. Committee Meeting updates:
 - a. Development Committee
 - i. Upcoming fall fundraiser. First Meeting will be in September.
 - b. Curriculum Committee - D. Rufo
 - i. Recommendations for updates to Upper School and Lower School Handbooks.
 - ii. Motion to approve updates to Upper School and Lower School handbooks made by J.Work; Seconded by S. Narahari. All in favor; None opposed. **Motion Carries.**
 - iii. First meeting will be held in September.

- c. HR Committee - J. Work:
 - i. Short meeting to discuss vacancies and active recruitment. Discussed benefits. Discussed setting objectives for the committee for the upcoming year.
- d. Finance Committee:
 - i. Committee met; minutes in Board files. Discussion of S&P ratings and schools used as comparisons for RA.
- e. Business Manager's Report
 - i. Tuition receivables - some outstanding by progressing as anticipated;
 - ii. Motion to Approve Business Manager's Reports as submitted made by E.Falcone; Seconded - J.Work. All in favor, none opposed. **Motion carries.**
- f. Legislative Awareness Committee - G.Scott
 - i. First meeting was this past Sunday.
 - ii. G.Scott coming to speak to government classes on September 9th to focus is upcoming visit and pending legislation.
 - iii. Scheduled Upcoming visit to school from Representative Ciresi on October 7, 2019, will include tour, drop in on government class, meeting with staff/board members, and other specific agenda items to be determined.
 - iv. Working on legislative breakfast or lunch, time and date TBD.
 - v. Weekly conference call every Friday at noon. Details for call are in the google calendar.
- g. Strategic Planning Committee
 - i. Discussed with Charter Choices. Looking to schedule upcoming meeting to discuss objectives for 5 year plan. Now establishing standing meeting for this committee: 6:00 before each regular board meeting.

7. Administration Report

- a. Lower School
 - i. K-2 added movement breaks. Added playground games for 1st graders. Discussion of new programs for tutoring, social and emotional support. Adaptive PE now available. MTSS tutoring now in place for 5th and 6th graders. Discussed staffing in Math for 5th and 6th grades. Back to school night is September 5, 2019 and Food truck night is September 13, 2019. Working on multi-cultural celebration for October. Positive start to the year. PBIS assemblies are tomorrow.
- b. Upper School
 - i. G.Buli reporting - back to school assembly is on Tuesday, August 27, 2019. Back to school night is September 10th at 6:30 pm. Start CDT testing on Monday.
- c. Dean of Students
 - i. No report this month.
- d. CEO
 - i. Discussion of number of students of wait lists. Presently healthy, but no current wait list for 11th and 12th grades. New "E-Hall" pass system seems to be working well, provides information in real time regarding students whereabouts.
- e. Staff Roster
 - i. Update on Staffing and vacancies.

- ii. Motion to approve staff roster made by E.Falcone; Seconded - J.Work. All in favor, none opposed. **Motion carries.**

8. Old Business:

- a. Policy on Mandated Reporting - Motion to Approve made by E.Falcone; Seconded J.Work. All in favor, none opposed. **Motion carries.**
- b. Policy on Therapy Dogs - Motion to Approve made by E.Falcone; Seconded J.Work. All in favor, none opposed. **Motion carries.**
- c. Policy on Confidentiality Agreement and Ethics Disclosure - Motion to Approve made by E.Falcone; Seconded J.Work. All in favor, none opposed. **Motion carries.**

9. New Business:

- a. Short discussion regarding newly reorganized Board shared drive, submission of documents to and access of the drive.
- b. Discussion of creating an email address for all and collection of documentation regarding challenges and incident;
- c. Vans -
 - i. 2nd Reading Reading of Van Policy announced.
 - ii. Retrofitting completed - now being wrapped.

10. Adjournment - Motion to approve meeting adjournment made by D.Rufo, Seconded by M. Reynolds. All in favor; None opposed. **Motion carries.** Meeting adjourned at 8:05 PM.

Executive Session held relating to R.Estate.